

# HMS Procedures 2020-2021

**PARENTS, you are encouraged to monitor symptoms of COVID-19 (temperature, cough, congestion, shortness of breath, gastrointestinal symptoms) every morning. If your student has a temperature of 100.4 or higher, AND/OR any of the COVID-19 symptoms, your student should not come to school and should consider visiting the doctor for a diagnosis. If your student arrives by car, you are not permitted to drop off the student PRIOR TO 7:20AM. Staff will NOT be available for supervision prior to 7:20AM.**

**MASKS ARE REQUIRED PRIOR TO ENTERING THE BUILDING, WHILE IN THE BUILDING, DURING ANY TYPE OF TRANSITION, AND WHEN SOCIAL DISTANCE IS NOT AVAILABLE. Masks must be dress-code appropriate. No bandana face coverings are permissible.**

## Drop Off

- 7:20-7:45 am-Car riders under awning, and they go to the end of 7th grade hall. Bus riders at the end of 7th grade hall. Students and Staff must wear masks until they get to homeroom. All students will be seated facing the same direction while in the classroom.

## Breakfast

- Students who wants to eat breakfast must go to the lunchroom after getting to school, and take food to eat in homeroom from 7:20-7:45 am

## Lunch

- Some classes will eat in the classroom.

- Some will eat in lunchroom as often as possible with distancing at tables

### Break

- 15-minute snack
- Students and Staff wear masks until they get to areas where they can socially distance.
- On rainy days and cold days, break will be in the classroom. Students and Staff must wear masks during the transition back to the classroom.

### PE

- ½ of PE classes will go outside (in the library and/or lunchroom on rainy days), and the other ½ will stay in the gym. This will be on a rotating schedule. There will be no dressing-out, but participation in all physical education activities will be required. Students will be allowed to bring their own water bottles because all water fountains have been turned off. If the students need water, water will be provided.

### Changing Classes

- Masks worn as classes change. Teachers and students will clean the room between classes

### Quarantine Room

- Nurse's station is located in trailer #2

### Temperature Checks

- When staff observes symptoms, temperatures will be taken.

### Pick-up

- Buses will pick up students in front of school.
- Car riders will be picked up from under the awning.

- Masks must be worn until students enter the vehicle. Students and Staff may remove masks only when a few students are out, and they can practice social distance.

#### Miscellaneous Information

- NO sharing of class supplies. Each student must have their own.
- Parents/Visitors will be limited on the campus. If there is a need to meet with someone, please call and set-up an appointment for phone conference or Google Hangout/Zoom meeting.
- NO field trips will be allowed during the first semester of school unless they are virtual field trips.
- There will be no programs permitted through outside agencies during the first semester.
- No pep rallies will be held.